

Name Mike Canham – Parish Councillor	Date 1 st March 2018	Phone 01460 234639	Location of Clean Up Properties/roads in, and adjacent to, Bishopswood
Agreed Parish Council	Date 13 th March 2018		

Before starting deliverers must ensure they:

- advise their parents when they are leaving, the route to be undertaken, and the likely time of return
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The table below is used to score the risks in the **Risk Assessment Table**.

Likelihood (a)		Severity (b)		Magnitude = a x b
Certain	5	Fatality	6	2 x 3 = 6
Probable	4	Serious Disablement	5	le LOW RISK
Even Chance	3	Sprain, Major Cuts/Bruises	4	High Risk = 21 to 30
Possible	2	Minor Cut/Strain	3	Medium Risk = 11 to 20
Unlikely	1	Minor Bruises/Grazes	2	Low Risk = 2 to 10

Risk Assessment Table

HAZARD	RISK	CONTROLS	MEASURES TO REDUCE EFFECT IN THE EVENT OF AN ACCIDENT/INCIDENT	SCORE	RISK
Abduction at a property	Abduction	NEVER enter houses or other property, no matter how long you or your parents have known the occupant(s), or how friendly they are or seem. Always deliver leaflets etc in daylight hours	Alert police on 999 if deliverer is overdue. Search, and seek assistance, quickly	2 x 6 = 12	M
Abduction by vehicle	Abduction	NEVER go close to a car or other vehicle, and never get in a vehicle, however well you or your parents know the occupant(s), or how friendly the vehicle occupants are or seem. Always deliver leaflets etc in daylight hours	Alert police on 999 if deliverer is overdue. Search, and seek assistance, quickly	2 x 6 = 12	M
Abusive language or behaviour	Physical Injury Being upset	Withdraw immediately if there is any threat of abusive language or behaviour. Go straight home, do not continue deliveries.	Report to police if injured Report to Parish Council Do not deliver to that property again	2 x 4 = 8	L
Animals	Injury Infection	Do not enter a garden if there is an unknown dog or other large animal present	Thoroughly wash any wound as soon as possible Seek medical assistance urgently if required	2 x 5 = 10	L
Road traffic	Physical Injury	Never use skates, or skateboards Never wear earphones Always wear a fluorescent vest Be vigilant when using or crossing roads Always walk at the side of the road facing oncoming traffic, and step into gateways etc if possible as vehicles pass	Seek medical attention in the event of injury.	2 x 6 = 12	M
Unsafe bicycle	Physical injury	Regularly have your bike checked for safety. Have any defects repaired.	Do not use bicycle again until fully repaired.	2 x 4 = 8	L