

## OTTERFORD PARTSH COUNCIL

The next meeting of the Parish Council will be held at 7.30pm on **Tuesday 10<sup>th</sup> February 2026** in the Wright Room at Otterford Parish Hall, Bishopswood TA20 3RZ

### COMMUNITY TIME

(only 3 minutes per topic, to a maximum, of 10 minutes)

### REPORTS FROM OTHER ORGANISATIONS

Somerset Council

Councillors Ross Henley & DSarah Wakefield

Avon & Somerset Police

### AGENDA

- |          |  |            |
|----------|--|------------|
| <b>1</b> | <b>Apologies</b>   | <b>MC</b>  |
| <b>2</b> | <b>Declarations of Interest</b>  |            |
| 2.1      | Councillor Canham is an OPC-nominated member of the Parish Hall Committee, and an OPC-nominated (Nominative) Trustee of the Otterford Charity. |            |
| 2.2      | Any other declarations of interest   | <b>ALL</b> |
| <b>3</b> | <b>Meeting of 13<sup>th</sup> January 2026</b>   |            |
| 3.1      | Minutes  | <b>MC</b>  |
| 3.2      | Matters arising  | <b>ALL</b> |
| <b>4</b> | <b>Planning</b>  |            |
| 4.1      | New applications   | <b>MC</b>  |
| 4.2      | Refused/granted/withdrawn applications   | <b>MC</b>  |
| <b>5</b> | <b>Other Matters</b>   |            |
| 5.1      | Projects/Activities/Events – Update<br><i>Paper circulated</i>   | <b>MC</b>  |
| 5.2      | Otterford Playing Fields – Grass Cutting 23026<br><i>To confirm SC quote agreed earlier by exchange of email</i>                               | <b>MC</b>  |

5.3	Whatley Road Flooding (adjacent to the hall cat park) <i>To consider what might be done to alleviate the problem</i> <i>Email circulated</i>	<b>MC</b>
5.4	Community Speedwatch <i>To consider rresponse to earlier request for volunteers, agree next Steps, and nominate a lead Councillor</i>	<b>MC/ALL</b>
5.5	Holman Clavel – full survey inspection <i>To consider inspection proforma, and agree how to progress</i>	<b>CF</b>
6	Correspondence	<b>MC</b>
<b>7</b>	<b>Financial Matters</b>	
7.1	Monthly financial summary	<b>MC</b>
<b>8</b>	<b>Other Urgent Matters</b>	
<b>9</b>	<b>Date &amp; Time of Next Meeting</b>	
9.1	Tuesday 10 <sup>th</sup> March 2026 at 7.30pm in the Wright Room, Otterford Parish Hall TA20 3RZ	<b>ALL</b>
	<b>Exclusion of public and press</b> In accordance with the Public Bobies (Admission to Meetings) Act 1960 s1(2) and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reasons that matters appertaining to the letting of a contract and a lease are of a confidential nature,	
<b>10</b>	<b>Confidential Matters</b>	
10.1	Parish Clerk Recruitment Consideration of current position, and how to progress	<b>MC/ALL</b>
10.2	Holman Clavel February Quarterly Inspection Update	<b>MK/El</b>

Members are minded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability); crime and disorder; health and safety; and human rights.