

**Otterford Parish Council  
Agenda**

The next meeting of Otterford Parish Council will take place at **7.30pm on Tuesday  
10<sup>th</sup> March 2026**  
in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ.

**Community Time**

3 Minutes per topic, to a maximum of 10 minutes

**Reports from other organisations:** Somerset Council Cllrs Sarah Wakefield & Ross Henley

<b>Item</b>	<b>Agenda</b>	<b>Lead</b>
<b>1</b>	<b>Apologies</b>	
<b>2</b>	<b>Declarations of interest</b>	
	2.1 Cllr Canham is an OPC-nominated member of the Parish Hall Committee, and an OPC nominated trustee of the Otterford Charity.	
	2.2 Any other declarations of interest	
<b>3</b>	<b>Meeting of Tuesday 10<sup>th</sup> February 2026</b>	
	3.1 Minutes	Clerk
	3.2 Matters arising	All
<b>4</b>	<b>Planning</b>	Clerk
	4.1 New Applications.	
	4.2 Refuses/Granted/Withdrawn Applications	
<b>5</b>	<b>Other Matters</b>	
	5.1 Projects/Activities/Events – Update paper	MC
	5.2 Review Risk Assessments/GDPR & Privacy Policies/ Asset Register	All
<b>6</b>	<b>Highways and Rights of Way</b>	
	6.1 Update on flooding areas particularly Royston Road and Whateley Lane	CF/MC
	6.2 Community Speedwatch update following first meeting 28.02.26	CF/MK
	6.3 Other highways matters	MC
<b>7</b>	<b>Correspondence</b>	Clerk
<b>8</b>	<b>Financial Matters</b>	

	8.1 Monthly financial summary – February 2026	Clerk
	8.2 Budget monitoring Q3	Clerk
<b>9</b>	<b>Holman Clavel</b>	MK
<b>10</b>	<b>Other business</b>	All
<b>11</b>	<b>Date and time of next meeting</b> – Tuesday 14 <sup>th</sup> April 2026 7.30pm	Clerk

Exclusion of Public and Press

- 12 Confidential Items**  
12.1 Holman Clavel confidential matters

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.